

United States District Court Violation Notice

INSTRUCTIONS - KEEP THIS COPY FOR YOUR RECORDS -

Phone Number: 800-827-2982 Email: info@cvb.uscourts.gov

- A. If BOX A on the face of this Violation Notice is checked, YOU MUST APPEAR IN COURT at the date, time, and place shown. If no date, time, and place are shown then you will be notified by mail of when and where to appear. You must notify the Central Violations Bureau in writing if you change your address. If you have not received a "Notice to Appear" within 60 days, call the CVB at 800-827-2982.
- B. If BOX B is checked on the face of this Violation Notice, YOU MUST DO ONE OF THE FOLLOWING:
 - 1. PAY A FIXED SUM IN LIEU OF APPEARING IN COURT. To end your case without appearing in court, submit payment on-line (www.cvb.uscourts.gov), by phone (800-827-2982), or by mail. Checks or money orders should be mailed to the address below. Include a copy of your Violation Notice with your payment. DO NOT SEND CASH. Write the violation number and location code that appear on the top front portion of the Violation Notice on your check or money order and make it payable to the "Central Violations Bureau." Keep a copy of the violation notice for your records. Make your payment within 30 days of your hearing date.

By paying the amount due you may be admitting to a criminal offense and a conviction may appear in a public record with adverse consequences to you. You have a right to know more about the charge against you and may obtain a complete statement of the charge by calling the Central Violations Bureau at 800-827-2982. By paying the amount due you waive your right (1) to contest this violation notice, (2) to a trial, and (3) to be represented by counsel.

If you are charged with a motor vehicle violation, your payment may be reported to your state's motor-vehicle or driver-licensing agency. As a result, points may be assessed against your driving record, your license or registration may be suspended, and additional fees may be imposed by your state. A drivers-education course may be an option to avoid these consequences. If you are interested in a driver-education course, do not pay the amount due. Call the Central Violations Bureau at 800-827-2982 for further information.

OR

- 2. APPEAR IN COURT. If a date, time, and place for you to appear in court is shown on the front of this Violation Notice, you must appear in court at that time. If no date is shown, you will be notified by mail of the date and time to appear. You must notify the Central Violations Bureau in writing if you change your address. If you have not received a "Notice to Appear" within 60 days, call the Central Violations Bureau at 800-827-2982. If you appear before the court and plead guilty, or are convicted after trial, the court may impose any penalty the law authorizes, not limited to the amount due shown on the violation notice, and will add a special assessment of \$5, \$10, or \$25 for each offense.

NOTICE

If you fail to pay the amount due or to appear in court on the date and time scheduled, the United States District Court may issue a summons ordering you to appear or issue a warrant for your arrest. If you are charged with a motor-vehicle violation, the court may also report your failure to pay or appear to your state's motor-vehicle or driver-licensing agency, which may affect your driving privileges, or your vehicle registration, or both.

Pay Online at:
www.cvb.uscourts.gov

Address:
Central Violations Bureau
P.O. Box 780549
San Antonio, TX 78278-0549

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